

Dixon City Commission  
Regular Session  
Monday, April 12, 2021, 6pm

Dixon City Commission met in session Monday, April 12, 2021, 6 p.m. Attending were Mayor Carolyn Townsend, Commissioners Terry Webb, Randy Norman, Dorris Crowley, and James Poe, City Attorney Ben Leonard, and City Clerk Barbara Goff.

Minutes were approved on a motion by Commissioner Webb, seconded by Commissioner Poe, all ayes.

Bills were approved on a motion by Commissioner Norman, seconded by Commissioner Poe, all ayes.

Mayor Townsend introduced Gabriel Smith as a new employee within the Public Works Department.

Mayor Townsend reported the City's water loss is at the lowest it has been for several years, currently at 10.9%. There have been multiple leaks recently Public Works has been working to repair.

Water meter replacements have continued. It was briefly mentioned future budgets need to be set up to allow a better plan for the next time all meters need replacements; no plans were made in the budget to prepare for the current replacements.

There have been problems at both parks with vandalism in the restrooms. As busy as Baker Park is, the City will allow those restrooms to remain open; however, the restrooms at Bourland Park have been locked for public use. Coaches for teams currently using Bourland Park for sports have a key for the restroom to unlock during practices and games only.

Following previous vandalism at Bourland Park, Dixon Bank has purchased a security camera system to be installed. The City is currently awaiting construction work to be done by Spectrum for installation of internet service to operate the camera system.

The spray park at Baker Park is tentatively scheduled for a soft opening the weekend before Memorial Day. There is little electrical work to be completed before a final inspection, then sod is to be laid in the area before opening.

The Webster County Road department has completed work to reset the bridge on the walking trail at Baker Park.

The City will enlist help from the County to improve parking conditions at Baker Park. Soccer games have resumed and there is not enough overflow parking to satisfy the need. Use of the driveway and back yard area of the house the City owns just outside of the park was also discussed.

Mowing at the parks will need to be contracted again this year as Public Works has projects that require immediate attention and the County does not expect to utilize the inmate trustee program due to continued Covid-19 concerns. This will be an unexpected expense to the City.

In regards to the letter of complaint the City received prior to the last regular meeting, Code Enforcement Officer Sondra Norman sent a letter to the property owner of 247 St Rt 132W, followed by a written citation when the situation was not resolved.

Letters are being sent to 132 US Hwy 41A N (tall grass in yard, requires mowing) and 140 US Hwy 41A N (unlicensed vehicle on property). Mayor Townsend encouraged Commissioners to contact Mrs. Norman about other properties they have concerns over.

There are some issues with streets in the Woodland Acres area. Hot patch has been used multiple times to attempt repairing a broken tile that sinks, but is now in need of further repair. There is also a tree with roots growing under the road. Mayor Townsend has gained permission from the landowner for the City to have the tree removed to prevent further road damage.

The Commission reviewed a first reading of a Budget Amendment for 2020-21, due to receipt of unexpected funds from CARES/Covid-19 relief.

The property owner who attended last month's meeting and addressed the Commission regarding unpaid water accounts by tenants who abandon properties was not present at this meeting, yet Mayor Townsend addressed the issue. The City is responsible to pay for the water used in Dixon and will collect for funds owed for water and sewage. It is a property owner's responsibility to take actions to ensure collecting from tenants, including obtaining a social security number if possible, to allow court action to follow abandonment, if necessary.

Mayor Townsend announced (Edward) Matt Cobb, currently working as an independent contractor with the City's Public Works Department, will be joining the City full time beginning in August.

The next regular meeting will be May 10.

A motion to adjourn was made by Commissioner Webb, seconded by Commissioner Norman, all ayes.

Signed: Carolyn Townsend  
Carolyn Townsend, Mayor, City of Dixon

Barbara Goff  
Barbara Goff, City Clerk, City of Dixon